## **St. John Nepomucene Catholic Church Facilities Use Request – Parish Group**

Today's Date:  Image: Second Seco	
Event:	
Contact Name:	
Phone:    Phone:    E-mail:    Date(s) requested:    Actual meeting time requested:    Tequested:    Dates and times requested for preparation/teardown:    Location requested:    Frequency:  Once  Weekly Monthly Other	
E-mail:  Image: Constraint of the second	
Date(s) requested:    Actual meeting time requested:    Dates and times requested for preparation/teardown:    Location requested:    Frequency:  Once  Weekly  Monthly  Other    Group size:  Image: Computer Hookup Projector Audio Marker b    Number of tables needed:  Round TV VCR DVD Computer hookup Projector Audio Marker b    Will children be present?  Yes No  How many?	
Actual meeting time requested:  Number of tables needed:  Number of tables needed:    Number of tables needed:  Round Rectangular Number of chairs:    Other equipment:  Lectern TV VCR DVD Computer hookup Projector Audio Marker b    Will children be present?  Yes No    If children are present, do you have enough people who are Safe Environment cleared?  Yes No	
requested:    Dates and times requested for preparation/teardown:    Location requested:  Vestor    Frequency:  Once  Weekly  Monthly  Other    Group size:  Number of tables needed:  Round Rectangular  Number of chairs:    Other equipment:  Lectern TV VCR DVD Computer hookup Projector Audio Marker b    Will children be present?  Yes No  How many?    If children are present, do you have enough people who are Safe Environment cleared?  Yes No  No	
requested for preparation/teardown:    Location requested:  Vestor  Vestor    Frequency:  Once  Weekly  Monthly  Other    Group size:  Number of tables needed:  Round  Rectangular  Number of chairs:    Other equipment:  Lectern  TV  VCR  DVD    Other equipment:  Lectern  TV  VCR  DVD    Will children be present?  Yes  No  How many?  If children are present, do you have enough people who are Safe Environment cleared?  Yes  No	
Location requested:    Frequency:  Once  Weekly  Monthly  Other    Group size:  Number of tables needed:  Round  Rectangular  Number of chairs:    Other equipment:  Lectern  TV  VCR  DVD    Will children be present?  Yes  No  How many?    If children are present, do you have enough people who are Safe Environment cleared?  Yes  No	
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Number of tables needed:  Round Rectangular  Number of chairs:    Other equipment:  Lectern TV VCR DVD  DVD    Other equipment:  Yes No  How many?    Will children be present;  Yes No  Yes    If children are present, do you have enough people who are Safe Environment cleared?  Yes No	
Other equipment:  Lectern TV VCR DVD    Computer hookup Projector Audio Marker b    Will children be present?  Yes No  How many?    If children are present, do you have enough people who are Safe Environment cleared?  Yes No  No	
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Will children be present?  Yes  No  How many?    If children are present, do you have enough people who are Safe Environment cleared?  Yes  No	oard
people who are Safe Environment cleared? NO	
v i i	
Description of Use:	

Safe Environment Approval (if needed):		Date:	
Pastor's Approval:	Date: _	Date:	
	FB	FN	WS